



2026 Grant Application

Name of SAGES committee applying:

Committee chair:

Committee chair e-mail:

Project director:

Institution:

SAGES staff contact:

Name any additional committee members or SAGES members participating in the project:

PROJECT INFORMATION

Project name:

Purpose of grant:

Beginning and ending dates of the project:

Amount requested:

Total project cost:

Describe the proposed program or project

Identify the needs to be addressed, number of people to be served by the project

Project goals and objectives

Timetable for implementation

ATTACHMENTS

Project budget:

Other relevant documents:

Project budget

Grant Application Budget Outline

An accurate, detailed budget for proposed projects is required.

Please break down the total budget into the specified items listed below. A narrative description explaining unusual budget items and, if applicable, the percentage of "overhead" applied to the project should precede the itemized listing. "In-kind" expenses and donations of matching funds should also be described. As long as the application contains the following information, it can be submitted in any format (word, excel, pdf, etc.).

Heading

Please specify the budget period, e.g., calendar year (Jan - Dec) or fiscal year (July - June)

Expenses

Please itemize the following expenses and include any additional items relevant to your particular project. Provide an expense total.

- Salaries and wages by individual position, specifying full- or part-time positions
- Payroll taxes
- Fringe benefits and related fees
- Consultant and professional fees, e.g., accounting, legal, etc.
- Travel
- Equipment, hardware, software
- Supplies and materials
- Printing and copying
- Telephone and fax
- Postage and delivery
- In-kind expenses
- Project overhead (the Foundation allows up to 15%)

TOTAL EXPENSES

Income

Please include all confirmed and anticipated sources of revenue, and indicate their status. Provide an income total.

- Government grants and contracts
- Other Foundation grants
- Corporate or individual donations or grants
- Project income, sales, or fees
- In-kind support
- Other revenue

TOTAL EXPENSES